



*A Site of the*  
National Trust for  
Historic Preservation®

## **Shadows-on-the-Teche Spring Arts & Crafts Fair** **Saturday, March 2, 2024**

Early Bird Registration fee is \$75 and with Early Bird deadline of January 31, 2024. Starting February 1, 2024, Registration Fee is \$85.

From the event help to preserve this National Trust Historic Site and support annual education programs. **Spaces are limited** and will be reserved as registration forms with payments are received.

### **GUIDELINES & FEES**

- 1. Crafts must be handmade by Vendor, and NOT commercially manufactured.**
- 2. Booth space is approximately 10' x 10'. The vendor is responsible for furnishing his/her own requirements for the day. These may include an overhead canopy (if desired), display tables, merchandise bags, change, and any other supplies.**
- 3. Early Bird Registration Fee is \$75.00 and the Registration Fee is \$85. There is an additional fee of \$25.00 for electricity. Spaces with electricity are limited.**
- 4. Spaces are located throughout the Shadows historic gardens. **This event is held rain or shine. Booth fees are NOT refundable and NOT transferrable to another show unless the state declares Shadows is in a disaster area.****
- 5. Spaces are assigned first come, first serve. Vendors receive their space assignments at set up check-in.**
- 6. Smoking is NOT permitted on site. Pets are NOT allowed.**
- 7. Hours:**
  - Friday set up: 1 p.m. to 5 p.m. Friday set up is OPTIONAL. Vendors will **NOT** be checked in after 5:00 p.m. on Friday. Security will be onsite overnight.
  - Saturday set up: 6:30 a.m. to 9 a.m.
  - Craft Show: 9 a.m. to 4 p.m. **Vendors should NOT remove merchandise until after 4 p.m. due to advertised hours in print and broadcast media.**
- 8. Vendor is responsible for Local, State, & Federal taxes.**
- 9. Vendor is responsible for cleaning up own booth area at close of fair, including**

putting plastic tie straps in garbage cans, rather than on the ground.

**10.** Shadows-on-the-Teche is a National Historic Landmark. Vendors are **NOT** allowed to hang items from or attach anything to the house. Vendors are **NOT** allowed to nail items to trees.

**11. Unloading & Loading**

- There are four unloading/loading areas which are shared by 100 vendors. To allow equal access by all vendors, **all items must be completely unloaded, and your vehicle moved before booth arrangement begins.**
- You will be directed to the area closest to your booth. A worker will be stationed in these areas to check you in and give you an assigned booth number.
- You must unload and bring your goods to your assigned booth space.
- **You will have to carry or cart your items 20-50 yards to your area.** Since booths are in historic gardens, items must be carried on gravel paths and around garden features including historic plants and statues.
- Vendors will be directed to parking areas immediately after unloading. No parking is allowed in the handicap area or near the fire gate.

**Shadows-on-the-Teche**  
**320 East Main Street, New Iberia, LA 70560**  
**337.369.6446**  
[shadows@shadowsontheteche.org](mailto:shadows@shadowsontheteche.org) [www.shadowsontheteche.org](http://www.shadowsontheteche.org)